

Injury and Illness Prevention and Protection And More... On Your Site

Southern California NIOSH Education & Research Center
UCLA School of Public Health
650 Charles E. Young Drive South, 56-071 CHS Box 951772 Los Angeles, CA 90095-1772

YES. We are interested in providing Injury and Illness Prevention and Protection And More...for our employees at our location.

Contact: Name _____ Phone: _____

Title _____ E-mail address: _____

Company Name _____

Company Address _____

Tentative Date(s): _____ # Employees (estimate): _____

We have facilities available (not required): _____ Yes _____ No



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RE-12



Look for upcoming program announcements on our home page at
www.ph.ucla.edu/erc/ced.html

*can you afford another accident?
What did you learn from the last near miss?
On-site loss control courses from a name you can trust*



Injury and Illness
Prevention and Protection
And More...

For Your Managers and Employees
At Your Workplace
At Your Convenience

Learn how to create a systematic approach in how to comply with Cal-OSHA. Choose from a variety of programs designed to help you and your employees identify hazards, prevent injuries and illnesses, and investigate incidents. Each Module is 8 hours in length and may be customized to your worksite. You may choose among these modules:

- Injury and Illness Prevention Program
- Loss Control Leadership
- Incident Investigation and Reporting
- Planned Inspections
- Office Ergonomics—includes individual work station analysis
- Noise Exposure/Hearing Conservation
- Hazard Communication
- Fundamentals of Workshop Safety

Injury and Illness Prevention and Protection And More...

We will come to you!

At the Continuing Education/Outreach Program, we can take many of our courses on the road. We are currently able to offer on-site training in the following counties: Los Angeles, Orange, San Diego, San Bernardino, Riverside, Ventura and Santa Barbara. On-Site training can greatly benefit employers in many ways:

- o Dates and times that meet your needs
- o Lower course cost per employee
- o Reduce or eliminate travel expenses
- o Reduce time away from work

Who Should Attend

No worker is immune to workplace hazards that range from accidents to stress to workplace violence. These classes are especially suited for work environments where accidents and near misses are likely.

Your place or ours?

We are happy to locate a near-by convenient site for training or to use your facilities (usually a more economical option).

Minimum Requirements

All you need is at least 15 employees per module. Though it is not preferable, slots may be filled by different employees for different modules.

If you provide the facilities::

	Per day
15-19 employees	\$195 per employee
20-29 employees:	\$175 per employee
30-50 employees:	\$165 per employee

If we provide the facilities, room rental expense will be added to your cost.

Injury and Illness Prevention Program: 8 Hours

In California, employers are required to provide a safe and healthful workplace for employees. In Title 8 of the California Code of Regulations (CCR), **Cal-OSHA requires that employers have a written and effective Injury and Illness Prevention Program (IIPP)**. The IIPP can be looked upon as the umbrella under which all policies and procedures and standard operating procedures (SOPs) exist. This 8-hour course addresses the requirements of the IIPP. It is designed to assist in establishing, implementing, and monitoring the Program.

Topics include:

- ✦ How IIPP contributes to a comprehensive loss control program
- ✦ Identifying a person to be responsible for the IIPP
- ✦ Procedures for identifying and evaluating workplace hazards
- ✦ Methods of communicating health and safety concerns with employees
- ✦ Ensuring employees comply with safe work practices
- ✦ Periodic inspections of the workplace
- ✦ Incident investigation and reporting
- ✦ Training and instruction.

Incident Investigation and Reporting: 8-Hours

Paragraph (a)(4)(C)(5) of the IIPP **requires that the employer have a procedure for investigating occupational injuries and illnesses**. Having an effective system for reporting and investigating incidents lays the foundation for uncovering basic or root causes which, in turn, assists in preventing recurrence.

Topics include:

- ✦ How this course contributes to a comprehensive loss control program
- ✦ Management's role in incident investigation and reporting
- ✦ What should be investigated and by whom
- ✦ Why incidents are not reported
- ✦ What is needed to encourage reporting
- ✦ Analyzing causes of incidents
- ✦ Trend analysis
- ✦ Writing the report and follow-up.

Planned, General Inspections: 8-Hours

Paragraph (a)(4) of the IIPP **requires that the employer have procedures for identifying and evaluating workplace hazards, including scheduling periodic inspections, to identify unsafe conditions and work practices**. Having an effective inspections program is one of the most proactive means of identifying workplace hazards because it puts emphasis on these hazards before they result in losses.

Topics include:

- ✦ How a comprehensive program assists in preventing loss
- ✦ Management's role in inspections
- ✦ Conducting hazards analyses
- ✦ Classifying hazards
- ✦ Informal and planned inspections
- ✦ Remedial and developmental actions
- ✦ Trend analysis
- ✦ Follow-up and recordkeeping.

Faculty

Gary Kelley — Mr. Kelley is certified by the California Specialized Training Institute (CSTI) and the International Code Council (ICC). He is an innovative, detail oriented trainer with a background in occupational safety, emergency response, industrial hygiene, loss control, ergonomics, management systems auditing, and training. He has developed training manuals, operating manuals, policies and procedures, incentive programs, and conducted motivational and participatory health, environment, and safety training sessions.

Accreditation

Continuing Education Units (CEUs) are available for each module completed.

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