

**UCLA SCHOOL OF PUBLIC HEALTH
DEPARTMENT OF COMMUNITY HEALTH SCIENCES**

**SCOPE OF WORK FOR: Haneefa Wawda
Perinatal Advisory Council for Leadership, Advocacy, and Collaboration (PAC/LAC)**

OBJECTIVES(S)	ACTIVITIES	TIMELINE	EVALUATION **
<p>1. To conduct a meta analysis and literature review of current home visitation literature.</p>	<p>a. Conduct a literature review of approximately 50 articles / 3 people.</p> <p>b. Attend educational coding session.</p> <p>c. Code articles and conduct content analysis to establish trends in research and develop framework for what we should be looking for in Los Angeles home visitation programs.</p>	<p>June 24th – July 19th</p>	<p>a. Document # of articles reviewed.</p> <p>b. Document coding parameters.</p> <p>c. Document key findings.</p>
<p>2. To distribute a survey to approximately 270 agencies that conduct home visitation programs.</p>	<p>a. Distribute all survey materials through a mass mailing.</p> <p>b. Conduct follow-up telephone calls.</p> <p>c. Input data into relational database/interface.</p>	<p>June 17th – July 29th</p>	<p>a. Preliminary internal reports.</p> <p>b. # of follow-up telephone calls.</p> <p>c. Database and preliminary findings.</p>
<p>3. To conduct site visits (approximately 60 sites) of home visitation programs.</p>	<p>a. Develop site visit protocol and script during a research team meeting and identify key questions to ask organizations and identify how long each visit should be.</p> <p>b. Invite agencies to participate in site visits. Schedule site visits.</p> <p>c. Research information on agencies.</p> <p>d. Conduct key informant interviews with personnel at home visitation organizations (executive Director, Program Manager, and internal/external evaluator). Each interview will</p>	<p>August 5th – October 1st</p>	<p>a. Finalized site visit protocol.</p> <p>b. # and typology of site visit agency</p>

	<p>be 2-3 hours long. There will be a total of 60 interviews: 28 with Prop 10 grantees and 32 with home visitation programs which are not Prop 10 funded.</p> <p>e. Develop data entry interface with data management consultant</p>		
<p>4. To develop community profiles.</p>	<p>a. identify key communities within LA County using analysis conducted by other team members, looking at demographics, organization type, capacity, service environment, and geographic representation. (Approximately 4-8 communities).</p> <p>b. Conduct focus groups (5-10 total) with agency representatives. This is not a core responsibility of PAC-LAC staff. We will only contribute to this methodology. Focus group participants will be identified through geographic service directories to ensure representation. Focus group questions will be guided by project research questions and determined by team consensus. Findings will be analyzed by other team members.</p> <p>c. Conduct 10-15 one-on-one interviews with agency representatives.</p> <p>d. Develop profiles of need, services, demographics, and how home visitation effects outcomes for families</p>	<p>August 15th – October 15th</p>	<p>a. Preliminary findings report.</p> <p>b. #, typology, and description of identified communities.</p>
<p>5. To develop networks and conduct informational interviews.</p>	<p>a. Attend various maternal and child health meetings, conferences, workgroups, and task forces on behalf of PAC-LAC.</p>	<p>Continuous</p>	<p>a. Document listing of contacts and document attended meetings.</p>

** All activities will also be evaluated through sent logs to Dr. Prelip, supervision from the preceptor, the final report, and the preceptor and intern evaluation forms.