EMPLOYMENT OPPORTUNITY

DATA QUALITY & SURVEY METHODOLOGY MANAGER
California Health Interview Survey (CHIS)

Job Description:
The UCLA Center for Health Policy Research (Center) has an outstanding career opportunity for a California Health Interview Survey (CHIS) Data Quality and Survey Methodology Manager (Manager). CHIS is one of the nation's largest ongoing health surveys and is conducted by the Center in collaboration with the multiple state agencies and private organizations. The Center is one of the nation's leading health policy research centers and the premier source of health policy information for California. Established in 1994, the Center is based in the School of Public Health and affiliated with the School of Public Affairs.

The Manager will have primary responsibility for conducting studies to assess CHIS data quality and planning steps to assure CHIS data quality. He/she may also consult on related issues for other surveys conducted and used at the Center.

Responsibilities:
- Plan, evaluate, assess, and document issues associated with CHIS data quality
- Develop sample design, post-survey statistical activities, data analysis, and other data and estimate issues in collaboration with statisticians
- Collaborate and consult on quality control issues, improvement of survey methodology, and changes to survey methodology for future CHIS cycles
- Maintain the data quality section on the CHIS website
- Supervise research and technical assistance staff
- Author and co-author methodology reports, technical documents and peer-reviewed journal articles
- Assist with post-survey data production activities, including weighting and imputation and the evaluation of weights and imputation methods

Qualifications:
- Graduate degree in survey methodology, social science or related field
- Demonstrated experience working with complex surveys and large data sets
- Experienced in survey data development, weighting, imputation, response rate calculation, variable construction, data file management, technical documentation and quality control
- Excellent writing and analytical skills and oral presentation skills
- Demonstrated knowledge of statistical methods and data collection techniques related to the administration of survey projects
- Proficient in statistical programming (SAS, SUDAAN, Stata, SPSS)and data management programs
- Supervisory experience. Demonstrated ability to develop, plan and direct the work of support staff

Compensation:
Full-time, career position. Salary range: $5067 - $9125 monthly. Salary commensurate with experience. Excellent benefits. EOE.

How to Apply:
Go to [https://hr.mycareer.ucla.edu](https://hr.mycareer.ucla.edu) and search for Requisition #14352. If you have questions regarding this position that are not addressed in the complete online job description, contact Karen Markus at kmarkus@ucla.edu.